Attendance is key We believe the success of our children starts with attendance and we are

fully committed to supporting families.

Glenfield Primary School



Reporting an absence

All absences must be reported to the school office by 8.50 by either:

- Telephone 01162872188, press 1 and leave your childs name, class and reason for absence.
- Email office@glenfield.leics.sch.uk with your child's name, class and reason for absence.

From start to finish

- The school gates open at 8:35 and close at 8:48 Registration is at 8:40-8:48.
- After this time your child will be marked as Late and this will affect your child's attendance. Please be aware that arriving at school late also impacts your child's attendance.

At the end of the school day the gates will open from 15:05 and class room doors open at 3.15. Please ensure that your child is collected on time.

Our expectations

175 days of a whole year
are NOT spent in school.
So, there are plenty of
days for holidays, family
time and appointments.

<u>Holidays</u>

We do not authorise any travel/holidays in term time and Parents/carers are asked to avoid taking their children out of school during the 39 weeks that children are required to attend sctime will not be authorised. Holidays Remember your child can attend school before or after their appointment.

Appointments

Parents/carers can help by notifying us in advance about planned absences, and arrange medical or dental appointments outside the school day, where possible.

Please provide a copy of the appointment letter, email or text.

parentofficer@glenfield.leics.sch.uk

Communicate

We have a designated Parent Officer who is on hand to support and advise families. Please keep us informed.

Attendance levels

Below, you will find the attendance levels that we work to at Glenfield Primary School.

Ε	98% and above
	96-97.9%
Alı	95-95.9 %
Improv	90-94.9%
Un	Below 90%

Excellent

Good

lmost there

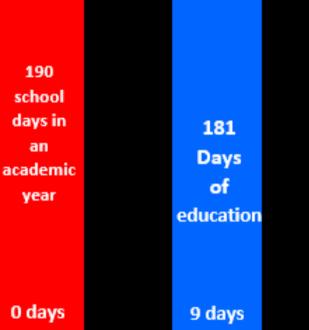
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nacceptable



Good Attendance is Key

100%



Congratulations Good attendance gives you greater learning time and opportunities

absence

95% 90% 85% 161 171 Days Days of of education education 19 days 29 days absence absence absence

Concerned. How can we help?

Good attendance has many benefits:

- Are able to achieve their full potential
- Have better opportunities in the future
- Develop social skills and confidence



175 days of a whole year are NOT spent in school. So, there are plenty of days for holidays, family time and appointments.

80%

152 Days of education

38 days absence

143 Days of education 47 days absence

75%

Seriously worried. Lets work together.

